

# ePoster Presentation – Quick Guide for Chairs

## Chair's Check

- The ePoster showcase should be open onscreen
- The session filter should be showing your session ID (for example *Session 3*)

## ePoster Presentation Session Format

- Each ePoster author has 5 minutes to present their ePoster, followed by 3-minute individual Q&A
- The author will find, open, present and close their ePoster

## Troubleshooting for Chairs

If the showcase is not showing onscreen

- Open the Chrome Browser
- The ePoster showcase is set as the start and home page and will open automatically

If the session filter is wrong

- Click on the *Show all Sessions* button and choose your session
- Then click on *Hide Sessions* (to hide the session filter buttons)

If an ePoster author cannot find their ePoster in the session

- Click on the current session filter button to turn it off
- The author should then search for their ePoster using the search bar
- After they have done their presentation then click on the *Show all Sessions* button and choose your session. Then click on *Hide Sessions*

ePoster Helpdesk staff will make themselves known to you at the start of the session and will be nearby if you need any help.

Conference Banner

powered by Kubify

Sign in | English | Help

Welcome to the Showcase! You can search, browse, open & explore all the ePosters here. Click on an ePoster title to open it.

Search

Choose another session filter

Current session filter

Search 2021 Edition

My Favourites Tags Show all Sessions 4 Session 3 5 Show all Categories 6

ToolBox for Nurses

Innovating Old-School Poster Sessions with New Technologies

How to make the most of technology in teaching (ACE)

Co-design of medical education

ePoster Showcase

Web address is: [Learning Toolbox \(Itb.io\)](https://learningtoolbox.itb.io)

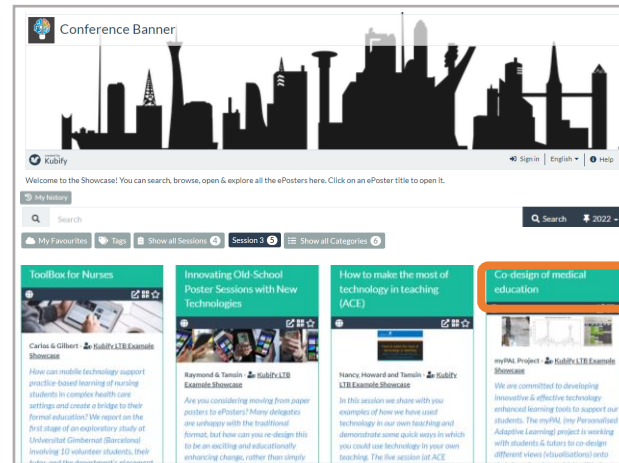
It has been set as the start and home page on the Chrome browser

# ePoster Presentation – Quick Guide for Presenters

## To present your ePoster

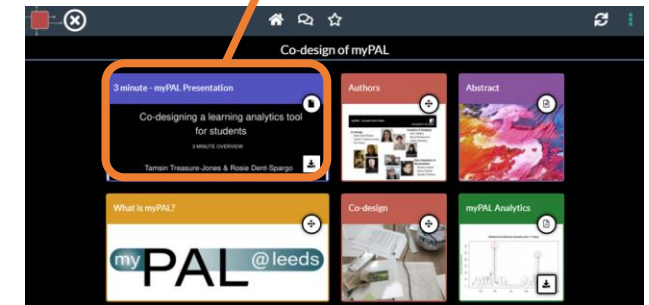
Scroll down the showcase screen to find your ePoster

1. Click on your ePoster's title bar to open the ePoster
2. Click on any tile to open and show its content



1. Click to open ePoster

2. Click to show Tile contents



You can choose to open a file in full screen by clicking on the full screen button.

To exit full screen click on ESC on your keyboard.

3. Click on the back button to return to your ePoster's previous screen
4. When you have finished your whole presentation, click on X to close your ePoster

3. Return to previous screen

4. Close ePoster

Full screen button

